

[REDACTED]  
160368

## Project Status Report

Work Assignment Number: 47-5N60  
Site Name: Sauget Area 1 & 2 Sites (TA)  
E & E Job Number: ZK9000  
Prepared by: C. Carlson, Site Manager  
Date: December 19, 1997  
Period: November 2, 1997 through November 29, 1997

Copies: RPM: Leah Evison, EPA Region 5  
PM: Daniel Sewall, E & E - Chicago

### Progress Made This Reporting Period

During this reporting period, E & E worked primarily on data entry and PRP records compilation. Details of the work activities performed during the reporting period are as follows:

- E & E team members completed work efforts at the EPA Records Center making paper copies from the 718 microfiche brought back to Chicago from the IEPA file search. A total of approximately 3,000-5,000 pages were printed from the 718 microfiche.
- Work effort during the reporting period focused mainly on entry of data into summary table formats and on entry of data into the PRP database. In addition, work was begun on creating base maps for data presentation.
- E & E submitted a request for extension for submittal of project deliverables to EPA on November 14. The basis for the extension was summarized under the "Problem Areas and Recommended Solutions" heading in both the October and November Monthly Status Reports.

In addition to the above, work performed during the reporting period included routine project management activities, including financial tracking, preparing the previous month's status report, and communications with the WAM.

### Project Costs and LOE Hours

Expenditures for this reporting period included \$16,071.37 and 209.00 LOE hours. Project to date expenditures include \$100,186.50 and 1,251.50 LOE hours. Table 1 provides a breakdown of the costs to date, estimated costs to complete and estimated variance on a task-specific basis. Table 2 provides a task-specific status report on project hours and schedule. Summaries of financial status and direct labor charges by [REDACTED] are provided in Tables 3 and 4, respectively. Table 5 provides a breakdown of labor hours expended by task for this reporting period.

Problem Areas and Recommended Solutions

None to report.

Problems Resolved

None to report

Deliverables Submitted

None to report

Activities Planned for Next Reporting Period

E & E will continue data entry and PRP records compilation activities during the next reporting period. Submittal of the draft data tables/maps and PRP database is scheduled for January 9, 1998

Key Personnel Changes

None to report

Subcontracting

None to report

Travel

None to report

Laboratory Activities

None to report

**TABLE 1**  
**ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086**  
**COST STATUS REPORT BY TASK**  
**SAUGET AREA 1 & 2 SITES (TA)**  
**AS OF NOVEMBER 29, 1997**

TASK	SUBTASK	DESCRIPTION	CURRENT MONTH	COST TO DATE			ESTIMATED TOTAL COST			
				LABOR	OTHER	TOTAL	TO COMPLETE	AT COMPLETION	BUDGET	ESTIMATED VARIANCE
1	1	PROJECT PLANNING	2	10,858	825	11,683	0	11,683	11,191	-490
1	2	PROJECT MANAGEMENT	1,013	5,571	44	5,615	4,874	10,489	10,489	0
		TASK 1 TOTAL	1,015	16,429	869	17,298	4,874	22,172	21,682	-490
2	0	ACQUISITION OF EXISTING DATA	1,175	34,952	4,447	39,399	2,000	41,399	34,993	-6,406
3	0	PROPERTY OWNERSHIP TABLES/MAPS	44	7,649	328	7,977	1,000	8,977	6,934	-2,043
4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	8,663	27,997	826	28,823	33,714	62,537	62,537	0
5	0	DATA CAPS MEMORANDA	0	0	0	0	7,351	7,351	7,351	0
6	0	PRP RECORDS COMPILATION	5,175	6,562	127	6,689	16,107	22,796	22,801	5
99	0	AWARD FEE	0	0	0	0	10,623	10,623	10,623	0
		TOTALS	6,072	93,589	6,597	100,186	75,669	175,855	166,921	-8,934

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TABLE 2

**ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086  
PROJECT HOURS/SCHEDULE STATUS  
REPORT BY TASK  
SAUGET AREA 1 & 2 SITES (TA)  
AS OF NOVEMBER 29, 1997**

TASK	SUBTASK	DESCRIPTION	AUTHORIZED PLAN		ACTUAL		LOE HOURS				PERCENT		
			START DATE	FINISH DATE	FINISH DATE	CURRENT MONTH	TO DATE	EST. TO COMPLETE	AT COMPLETION	AUTH BUDGET	ESTIMATED VARIANCE	COMPLETE	SPENT
1	1	PROJECT PLANNING	07-21-97	08-30-97	11-01-97	0.00	135.00	0.00	135.00	33.00	2.00	100	101
1	2	PROJECT MANAGEMENT	07-21-97	02-28-98		12.00	66.00	50.00	116.00	116.00	0.00	57	57
		TASK 1 TOTAL				12.00	201.00	50.00	251.00	249.00	-2.00	80	81
2	0	ACQUISITION OF EXISTING DATA	07-21-97	02-28-98		0.00	438.00	40.00	478.00	400.00	-78.00	92	109
3	0	PROPERTY OWNERSHIP TABLES/MAPS	08-27-97	02-28-98		0.00	97.00	20.00	117.00	100.00	-17.00	83	97
4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	08-27-97	02-28-98		137.00	437.50	466.50	904.00	904.00	0.00	48	48
5	0	DATA GAPS MEMORANDA	08-27-97	02-28-98		0.00	0.00	92.00	92.00	92.00	0.00	0	0
6	0	PRP RECORDS COMPILATION	08-27-97	02-28-98		60.00	78.00	238.00	316.00	316.00	0.00	25	25
		PROJECT TOTALS				209.00	1,251.50	906.50	2,158.00	2,061.00	-97.00	58	61

TABLE 3

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086  
 SUMMARY OF FINANCIAL STATUS REPORT  
 SAUGET AREA 1 & 2 TECHNICAL ASSISTANCE  
 AS OF 29-NOV-97

	ACTUAL	
	CURRENT MONTH	PROJECT TO DATE
HOURS:		
	209.00	1251.50
	25.00	88.50
TOTAL HOURS	234.00	1340.00
COSTS:		
DIRECT LABOR	5215.65	32362.44
TRAVEL	0.00	2420.75
EQUIPMENT	0.00	-51.79
OTHER DIRECT COST *	724.11	2465.23
LABORATORY SERVICES	0.00	0.00
INDIRECTS	9663.50	60071.80
SUBCONTRACTS	0.00	0.00
TOTAL COSTS	15603.26	97268.43
FEE:		
BASE	468.11	2918.07
BASE ON SUBCONTRACTS	0.00	0.00
AWARD	0.00	0.00
AWARD ON SUBCONTRACTS	0.00	0.00
TOTAL FEE	468.11	2918.07
GRAND TOTAL	16071.37	100186.50
* OTHER DIRECT COST		
COMPUTER USAGE	368.44	1478.31
OUTSIDE SERVICES	0.00	18.00
POSTAGE & DELIVERY SERVICES	37.25	288.25
BOOKS & PUBLICATIONS	0.00	246.16
COPY COSTS	0.00	64.30
STATIONARY & OFFICE SUPPLIES	318.42	370.21
TOTAL ODCs	724.11	2465.23

TABLE 4

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086  
 SUMMARY OF DIRECT LABOR BY P-GRADE  
 SAUGET AREA 1 & 2 TECHNICAL ASSISTANCE  
 AS OF 29-NOV-97

LABOR CODE	CURRENT MONTH				CURRENT CONTRACT YEAR				PROJECT TO DATE			
	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS
			0.00	0.00				486.41				486.41
			109.00	9104.84				75161.59				75161.59
			47.00	2293.78				9247.81				9247.81
			51.00	2817.00				5827.33				5827.33
			0.00	0.00				0.00				0.00
			2.00	57.84				57.84				57.84
PROFESSIONAL				14273.46				90780.98				90780.98
CLERICAL				809.73				2808.07				2808.07
TOTALS				15083.19				93589.05				93589.05

TABLE 5 HAS BEEN REDACTED AS IT CONTAINS  
CONFIDENTIAL CONTRACTOR COSTS